



**West Orange Police Department**  
**Operation HOPE ANGEL Volunteer**  
**Application and Background Query Release Form**

**\*All Applications can be filled out online at [www.westorange.org](http://www.westorange.org) or can be e-mailed directly to [angel@westorange.org](mailto:angel@westorange.org).**  
**\*All Applications must be submitted by July 31, 2016.**

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email address: \_\_\_\_\_

In an emergency, please contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

**I. Skills and Interests**

Current/Former Occupation: \_\_\_\_\_

Educational Background: \_\_\_\_\_

Previous volunteer experience: \_\_\_\_\_

\_\_\_\_\_



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**PLEASE ATTACH COPY OF PHOTO IDENTIFICATION OR DRIVER'S LICENSE**

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## Background Query Information

The duties of a West Orange Police Department Operation HOPE Angel will place the volunteer in close personal contact with persons requesting assistance with addiction and recovery; create circumstances in which they will interact with the public, fellow volunteers, law enforcement personnel, and treatment providers, as well as granting access to law enforcement facilities and sensitive information.

For these reasons, the West Orange Police Department has an obligation to help ensure the safety of program participants, volunteers, and members of the public the Angel may come into contact with.

In connection with an individual's application to serve as an Angel with the West Orange Police Department Operation HOPE initiative, the West Orange Police Department will conduct a review of their criminal history and probation status to their determine suitability for program participation.

*The West Orange Police Department also recognizes that people make mistakes and are capable of change, therefore, IT IS IMPORTANT TO NOTE THAT PREVIOUS CRIMINAL CONVICTIONS OR CONDUCT WILL NOT NECCESARILY DISQUALIFY APPLICANTS FROM SERVING AS AN ANGEL. All circumstances will be considered in making a decision on the application.*

For safety and security reasons, persons who have been convicted of the following offenses will, as a general rule, be deemed not suitable to serve as a West Orange Police Department Operation HOPE Angel. In instances in which the applicant is deemed non-suitable to perform Angel duties, efforts will be made to find other roles and duties which will allow the applicant to participate in and support the program:

- **All Indictable Sex Offenses – Regardless of the amount of time since offense.**
- **All Indictable Acts of Violence – Regardless of the amount of time since offense.**
- **All Indictable Offenses other than violence or sex crimes – within the past one (1) year from time of conviction.**
- **All Non-Indictable Acts of Violence (DP & PDP) – within the past one (1) year from time of conviction.**
- **All Non-Indictable drug and alcohol offenses – within the past one (1) year from time of conviction.**
- **Open Charges –** Persons with any open charges for disqualifying offenses shall be restricted from volunteering until the active case is brought to resolution or the charges are dropped.

In New Jersey, indictable offenses are leveled against an alleged criminal offender that exposes him or her to more than 6 months of incarceration while alleged offenders of non indictable offenses - disorderly persons and petty disorderly persons offenses - are generally exposed to less than six months of jail.

Indictable offenses are crimes of the 1st, 2nd, 3rd or 4th degree while non indictable offenses are called disorderly persons or petty disorderly persons offenses.

**Disqualifying Offense(s) Appeal Process**

1. If a completed background check results in a disqualifying determination, the background coordinator will notify the Chief of Police and Operation HOPE Angel coordinator as soon as possible.
  
2. The Chief of Police and Operation HOPE Angel coordinator will consult on the matter to confirm or refute the disqualifying determination. In instances of disagreement, the decision of the Chief of Police (as sponsoring agency head) will prevail. In instances in which the applicant is deemed non-suitable to perform Angel duties, efforts will be made to find other roles and duties which will allow the applicant to participate in and support the program

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I verify that the above information is true. I understand that any false or misleading information is grounds for denying or terminating my volunteer placement.

I acknowledge understanding that the West Orange Police Department will conduct a review of my criminal history and probation status to determine suitability for program participation and any such responsive information will not necessarily disqualify me.

I further understand that the content of this application and a determination of West Orange Police Department approval to serve as an Angel (to include disqualifying factors) will be shared with our partner agency, Integrity House

I hereby release from liability and agree to hold harmless; under any and all possible cause of legal action, including negligence, the Township of West Orange its police department, and any of its officers, agents or employees for any neglect or wrongful statements, acts, omissions made or recorded in the course of my background query.

***Having completed the above application form and read the Background Information Query process, I hereby request to be considered to serve as an Operation HOPE Angel.***

\_\_\_\_\_  
(Volunteer's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Witness Signature)

\_\_\_\_\_  
(Date)

***Please indicate which training times would be most convenient at this time. Operation HOPE instructors will attempt to accommodate scheduling but can make no guarantees.***

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**OFFICE USE ONLY**

<b>Received Application</b>	<b>SBI/NCIC-III Complete</b>	<b>Probation Check</b>	<b>Received Photo</b>

	<b>Integrity House Approval</b>	<b>Training Date</b>	<b>ANGEL Number Assigned</b>

**NOTES:**