

BATTAGLIA ASSOCIATES, LLC

February 18, 2021

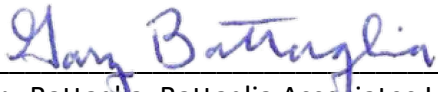
John Gross
Chief Financial Officer/Comptroller
Township of West Orange
66 Main Street
West Orange, NJ 07052

Dear Mr. Gross,

Battaglia Associates will assign Chris Battaglia, CMFO, CTC, QPA as the principal to perform an initial review of the Tax Collector's office. This will include outlining daily procedures and general operations. We will then assist the CFO/Comptroller in reviewing existing procedures and developing/implementing a plan of action to improve efficiency and performance.

Chris Battaglia will be assisted by Andrea Tarantula. Services will be billed on an hourly basis in accordance with the following rates:

Managing Director	\$150.00
Associate	\$ 90.00



Gary Battaglia, Battaglia Associates LLC

John Gross, CFO /Comptroller

DISCLOSURE:

Battaglia Associates LLC has a working relationship and /or partnership agreement with the following companies which may or may not, currently or in the future, contract with the Borough: Access to Energy, ADP, Primepoint, First Byte, INSYNC, MUNIDEX and MUNIDEXBA.