



TOWNSHIP OF WEST ORANGE

66 MAIN STREET, WEST ORANGE, N.J. 07052

OFFICE OF THE BUSINESS ADMINISTRATOR

SUSAN McCARTNEY

Mayor

JOHN O. GROSS

Business Administrator & CFO

Tel: (973) 325 4050

Fax: (973) 736-8380

Email: Admin@westorange.org

Block Party Permit Process

Individuals wishing to obtain a block party permit must reach out to the Business Administrator's Office to request a copy of the Township's Public Event Application. Most block party applicants will not be required to supply insurance or fee. Public event applications for block parties should also include a petition signed by 80% residents on the proposed closed street when submitted. Barricades for the event will be supplied by the Department of Public Works and typically dropped off the evening before the event. On the application, "will the event require the closure of streets" please specify where the barricades will need to be placed for the event.

5:35-23: BLOCK PARTY PERMIT CONDITIONS

The Business Administrator or his/her designee may condition the issuance of a block party permit by imposing reasonable requirements concerning the time, place and manner of the event and such other requirements as are necessary to protect the safety of persons and property and the control of traffic. Such conditions include, but are not limited to:

1. Alteration of the date, time, duration, or location of the event proposed on the block party application.
2. Conditions concerning accommodation of pedestrian or vehicular traffic, including restricting the block party to only a portion of public property.
3. Requirements for the use of traffic cones and barricades.
4. Requirements for use of garbage containers, cleanup and restoration of Township property.
5. Restrictions on use of amplified sound.
6. In situations where the Police Chief or his/her designee deems it necessary to have additional police officers and any other security measures made available for the purpose of preserving the public safety and welfare during the course of the block party, the applicant shall be so advised. If additional expenses or cost are incurred for the purpose of providing such police protection, the permit holder shall be required to reimburse the Township for such expenses or costs.