



Township of West Orange

Application for Tree Removal and Replacement Permit

DEAD TREES AS LONG AS THEY ARE NOT WITHIN 2' OF A PROPERTY LINE, DO NOT REQUIRE THE ISSUANCE OF A TREE REMOVAL PERMIT, HOWEVER, A TREE REMOVAL EXEMPTION FORM MUST BE FILED 5 DAYS PRIOR TO REMOVING A DEAD TREE.

ALL TREES ALIVE OR DEAD WITHIN 2' OF A PROPERTY LINE DO REQUIRE A PERMIT.

ALL questions must be answered for Applications to be considered COMPLETE

Application Date: _____

This Application for a Tree Removal and Replacement Permit is made with reference to and the intent to comply with all applicable laws, rules and regulations, including the General Revised Ordinances of the Township of West Orange.

1. Name of Applicant: _____
Street Address: _____
City/State/Zip: _____
Home Phone: _____ Work/Cell Phone: _____
Email: _____

2. Location of Property Subject to Proposed Tree Removal Activity
Street Address: _____
Block: _____ Lot: _____

3. Property Owner(s) of Record
Name of Owner: _____
Street Address: _____
City/State/Zip: _____
Home Phone: _____ Work/Cell Phone: _____
Email: _____

4. Status of Applicant (Check One)
 Tenant Owner Contract Purchaser Other: _____
"If the Applicant is not the owner, attach hereto the notarized consent of the owner"

5. Has this property been the subject of an application and/or otherwise involved in a matter before the West Orange Planning Board and/or Board of Adjustment?

Yes ___ No ___ If yes, please state the dates and action taken or pending, identify the Township Agency who or is handling the matter, and enclose a copy of the resolution conserved by the Agency

6. Has the property received a construction permit and/or is there a construction permit pending?

Yes ___ No ___ If yes please state the reason for and the date of application or the date of the Issuance of the permit.

7. Describe or attach the landscaping replacement planting plan, if applicable, including the number, size and species of trees to be replaced. Attach additional sheets if necessary.

8. Describe or attach grading plan if more than six (6) inches of soil will be removed or added within the drip line of a tree or trees on the site:

9. Attach a map, drawing or diagram showing proposed removal locations. List the names, address, phone number and email of the preparer of the map drawing or diagram attached.

10. List the number, species, and diameter of each tree to be removed: (Attach additional sheets if necessary):

11. State reason for removal:

12. Identify the Licensed Tree Expert or Licensed Tree Care Operator who will be providing tree removal services:

Contact Name _____

Business _____

Address _____

City/State/Zip _____

Work Phone: _____ Cell Phone: _____

Email: _____ NJTC Business Registration # _____

13. List the Proposed date to commence tree removal: _____
List the Proposed date to complete tree removal: _____

14. Attach proof of written notice to neighboring property owners sharing a mutual boundary that a tree or trees within 2' of any property boundary is proposed for removal.

EXCEPTION – TREE EMERGENCY

Property owners may remove hazardous trees under emergency conditions prior to obtaining a tree removal permit or tree removal exemption providing.

Following the emergency removal of the tree or trees, the property owner or Agent shall apply for a **Tree Removal Exemption** at the Engineering Department within five (5) business days of the removal and shall provide written proof of the hazard by the Licensed Tree Expert or International Society of Arboriculture Certified Arborist at that time.

COMPLIANCE WITH THE “TREE EXPERTS AND TREE CARE OPERATORS LICENSING ACT” C.45:15C-H

Every company performing tree work in New Jersey must be either a Licensed Tree Expert or Licensed Tree Care Operator registered with the New Jersey Board of Tree Experts.

West Orange property owners are themselves permitted to conduct tree removal on their own property provided they apply for a Tree Removal Permit or Tree Removal Exemption, however, all tree removals conducted by a private entity for hire must be licensed by the New Jersey Board of Tree Experts and registered with West Orange Township.

It is understood that the undersigned may be subject to statutory penalties for each violation of the terms and conditions of the West Orange Tree Preservation, Removal and Replacement Ordinance. The undersigned agrees to post a copy of the Tree Removal Permit on the site and to present a copy for review upon request.

Please check the Township Website www.westorange.org for a completed listing of registered tree removal contractors.

Applicant's Signature Print Name Legibly Date

The **Definition of a Tree** per West Orange Ordinance #2177-08 is “a self-supporting perennial woody plant having a diameter of at least four inches measured at a point of 4.5 feet (or 54 inches) from the ground at the base of the tree on its uphill side and taller than 15’.

If you wish to view a complete copy of the Town Tree Protection Ordinance, log on to the E Town’s Website www.westorange.org. Hit the Government category. Scroll down under Township Clerk for the Municipal Code Book and open Chapter 25 Land Use Regulations. See section 25-27 Tree Protection and Removal.

ADDITIONAL QUESTIONS?

Please leave a message for the Forester at (973) 325-4015 or forester@westorange.org

For Administrative Purposes Only:

Numbers of trees approved for removal: _____ (living) _____ (dead/dying)

Number of trees to be replaced: _____

Additional replacement/preservation requirements: _____

Circle One: Basic Permit Fee \$25.00 Total Development Application Fee \$300.00 Total

Signature of Forester _____ Date _____