



AGENDA- Board Meeting

December 2, 2020 @ 4:15 pm

Edwin Johnson is inviting you to a scheduled RingCentral meeting on
Wednesday, December 2nd 4:15 pm.

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1490510689>

For the best audio experience, please use computer audio.

Attendance: Bill Kehoe, Shari Quirk, Camille DeLorenzo, John Hellyer, Gina Velazquez & Cindy Matute-Brown. Absent: Louis Reynolds

Agenda Items:

Elect Officers: Chair & secretary

Bill Kehoe elected Chair ; Shari Quirk elected Secretary

Review Roster information

All information verified and updated. New roster to be distributed

Review the Bylaws (if any)

There do not appear to be any current bylaws. Those created for NJAI appear to exist but are not relevant to OSPAC. Gina V. will look into bylaws for the WOAC to see if we can use them as a guide. We will look into creating our own set of Bylaws

Review creating Ordinance and revision

Appears to have been updated

Review rate schedule

Compared OSPAC Rate sheet to the current West Orange Recreation sheet. Further comparison will continue

Review Licensing Agreement between the Township and Pleasant Valley Productions

Appears to be current and accurate; will check on the insurance responsibility – Township vs PVP

Report on 2020 season

Considering the pandemic several events occurred and were successful. Most preplanned events had to be cancelled or postponed.

Report on 2020 Finances/Budget

Budget year has not completed or been audited. Will be presented at the February 2021 Council meeting and reviewed by Board prior to that meeting

Report on 2021 season plans

2021 is in the planning phase by PVP with many new programs and co sponsors being considered

Anticipated 2021 Finances/Budget TBD Looking for sponsorships and advertisers.

Advertising campaign being looked into. Add vendors to events

Schedule 2021 OSPAC Board quarterly meetings

Meeting dates TBD. Will be planned quarterly with additional meetings being added as needed. NEXT MEETING SCHEDULED 1/11/21 4 pm via Ring Central Zoom

Discuss the requests for outside events

Will only rent to 501C3 organizations with preference to WO Organizations. No private businesses.

Further discussion

Would like to get the WO Schools involved, community involvement-WOAC involvement

Close of Meeting - Chair closed the meeting at 6 pm