



MINUTES- Board Meeting
November 8, 2021 @ 5:30 pm

Commissioners in Attendance: Bill Kehoe, Shari Quirk, Cindy Matute-Brown, Louis Reynolds, Camille DeLorenzo, John Hellyer

Commissioner Absent: Gina Velazquez

Guests: Beth Vecchio & Elizabeth Rogers

Agenda Items:

UPDATED Report on 2021 season plans- the season was busy and a huge success. PVP beginning to look into the 2022 season and will update as scheduled.

Final Review of Past Events- all events were well attended – weather became an issue with a few of them. The 2021 season had PVP/OSPAC hosting many of the local schools due to COVID but it appears that will not be needed for 2022.

2021 & 2022 Finances/Budget & Fundraising – PVP hopes to once again be able to produce the annual Jazz Festival in September. It has the potential to be a huge fundraiser. They are looking for financial sponsors and really need additional staff & volunteers. Approximate 2021 expenses \$59865.00. 2021 Income \$68830.37. Balance remaining \$6714.77. Final report will be made at a Council Meeting in the near future.

Discussion on the requests for outside events- only nonprofits groups will once again be permitted to use the facility and it was pointed out that “elected officials” should not ask to use for their personal/political events.

OSPAC Facility/Equipment Update- anything outstanding? Updates? Requests?:

PVP asked that the management company that uses the OSPAC facility to store their snow/salt removal vehicles NOT be allowed on the OSPAC grounds this year because we need to protect the new pavilion structure and the drivers have previously damaged the area with trucks and salt.

- PVP once again asking that the stage floor be replaced. It is dangerous. It must be replaced not later than April- before the season opens.
- New security system/cameras in the Capital Budget

- Still need upgrades to the sound system
- Need some sort of storage shed/container.

Further discussion- REVIEW PVP CONTRACT which expires 5/1/2022

<https://www.westorange.org/DocumentCenter/View/6106/O-2570-19-OSPAC-License-Agreement>

So far the only request from PVP is to reevaluate the insurance requirements. They would like to be secondary insured, with the Township being the primary insured for the liability policy. In addition, they would like to share the cost of the social affairs event liability insurance for township events only

Suggested Schedule 2022 Meetings 1/10/22; 4/11/22; 7/11/22; 10/17/22 @ 5:30 pm- Dates approved and will be submitted to the Clerks office and for publication as per OPMA.

Close of Meeting- 6:30 pm