

**PLEASE READ CAREFULLY. THIS APPLIES TO ALL POOL MEMBERSHIPS**

## **POOL CARD & PHOTO PROCEDURES**

**Returning pool members will use their badges from last season. New members will need to visit the pool office to have their badge processed.** The digital badge uses special scanning technology. Member photos will be stored and attendance information will be easily accessible. Badges will be then updated each season. Please remember to retain your digital badge to be updated in future seasons. **There is a mandatory fee of \$10.00 to replace lost badges.** In order to maintain order and allow the easy flow of members entering the pool gates, please have your badge ready to be scanned.

## **REGISTRATION POLICY**

**ORDINANCE # (2-17.8) Registration Policy for Participation in All Recreation Programs**

**Each and every time a West Orange Resident completes a registration form for participation in a Township of West Orange Recreation Program, the following documents must be provided:**

- 1. Proof of parent/guardian identity & residency by providing one of the following documents:**
  - a) Valid New Jersey Division of Motor Vehicle Driver's License showing a West Orange address**
  - b) Valid New Jersey Division of Motor Vehicles ID Card showing a West Orange address**
  - c) Valid Township of West Orange resident ID Card**
- 2. Child's Documentation. Both of the following documents must be provided:**
  - a) Child's birth certificate; and**
  - b) Child's most recent report card.**

**Proof of Custodial Situations: Legal and binding court documents and/or a correspondence or document signed by an Attorney at law attesting to the custodial situation shall constitute sufficient proof of the custodial situation.**

**Pool Office phone number (973) 325-4085**

# **POOL OFFICE SCHEDULE**

Preseason registrations begin March 1<sup>st</sup>, 2022 online.  
Login to your Community Pass account or create an account at:  
[www.westorange.org/rec](http://www.westorange.org/rec).

New badge pictures, can be taken during regular Pool office hours (see chart below)  
In addition, the pool office will be open June 14<sup>th</sup> and June 15<sup>th</sup>, from 10am to 4pm  
for badge pictures “only”. (Pool will not be open).

Regular in season pool office hours will begin June 25th, 2022 (see below)

**\*Early Bird registration deadline is May 10th 2022**

## **2022 POOL SCHEDULE**

The pool will open weekends beginning on **Saturday, May 28th**  
The pool will be open full time beginning on **Saturday, June 25th**  
The pool will close **Monday, September 5th**

## **POOL HOURS**

Patrons **must** be out of the water **15 minutes prior to closing**.

**Memorial Day Weekend (including Monday)** .....12:00 P.M. - 6:00 P.M.  
**Spring Weekends** .....12:00 P.M. - 6:00 P.M.  
**Summer Season Begins Saturday, June 25th**  
**Monday through Thursday** ..... 12:00 P.M. - 7:30 P.M.  
**Fridays**..... 12:00 P.M. - 8:00 P.M.  
**Saturdays**..... 10:00 A.M. - 8:00 P.M.  
**Sundays** ..... 11:00 A.M. - 8:00 P.M.  
**July 4<sup>th</sup>**..... 9:00 A.M. - 6:30 P.M.  
**Labor Day**..... 10:00 A.M. – 8:00 P.M.

## **EARLY CLOSINGS**

**Monday, July 4<sup>th</sup>**..... **Concert and Fireworks** .....6:30 P.M.  
(Rain Date July 5th)  
**June 27, July 5, July 14, July 18** ... .....**Swim Meets**.....5:15 P.M.  
*Dates subject to change, please check with Pool Office for most updated schedule.*  
*(For Swim Meets only - Grounds and Spray Pad are open, Main Pool and Diving Tank are closed)*  
**July 6<sup>th</sup>, July 20<sup>st</sup>, August 10<sup>th</sup>** ...**Mayor’s Program for the Uniquely Gifted**  
*Dates subject to change, please check with Pool Office for most updated schedule*  
*(Lower Seating Section closed to members – All Pools open)*

## **SPECIAL EVENTS**

**Friday, June 24th** ..... **Sports and Games Night**.....5:30 P.M.

## **REC SHELTER SCHEDULE**

Open Daily from 12 Noon to 5:00 pm beginning June 25<sup>th</sup> and close for the season on  
Sunday, August 21st.

## **MUNICIPAL POOL POLICY**

Membership for the pool is restricted to West Orange residents only. A family membership covers only husband and/or wife and unmarried children under twenty-one years of age (21) and living with their parents. **Required documents include adult driver's license, child's birth certificate and child's most recent report card. Special Senior Gold memberships are available. Requirements are as follows: A) age sixty or older B) former resident for a minimum of twenty years C) pool member for minimum of last five consecutive years.** Children under 2 years of age **DO NOT NEED BADGES**. All others including grandparents, married children, other relatives, live in help and baby-sitters require individual memberships. **They must be permanent residents and have proof of residency.**

***REFUNDS FOR POOL MEMBERSHIP FEES ARE ONLY GIVEN IN CASES OF EXTREME MEDICAL DURESS OR DEATH AND MUST BE POSTMARKED ON OR BEFORE AUGUST 1ST. THERE ARE NO PRORATED FEES. DOCUMENTATION IS REQUIRED.***

***ANY MEMBERSHIP APPLICANT WHO GIVES FALSE INFORMATION ON A POOL APPLICATION SHALL HAVE ALL INDIVIDUALS LISTED ON THAT APPLICATION BANNED FROM THE POOL FOR ONE YEAR FROM THE DATE THE INFRACTION IS DETECTED. NO REFUND WILL BE GIVEN***

### **MEMBERSHIP PLANS**

(A "Membership Overview" document is available on the Recreation website if you need more details)

**Early Bird** - Early bird discounts can be applied to individual, family or senior citizen pool Standard Plan memberships. This is not available for the Weekender or the Tail-Enders plans. This discount will be applied to all memberships signing in person or thru Community Pass on or before the Early Bird deadline of May 10th.

**Standard Plan** – Members registering after the Early Bird deadline will be required to pay the standard membership fees.

**Weekender Plan** - Weekender plans are available on membership applications consisting of two or more individuals, one of which must be a dependent child. To be eligible for this membership plan the applicant must have one or more dependents enrolled in a summer camp program for a minimum of 4 weeks. This must be verified by a receipt indicating proof of payment and duration of enrollment in said program. **This membership can only be purchased in person at the Recreation Department or Pool Office.**

**Tail-Enders Plan** – The Tail-Enders plan is a partial season membership valid from **Monday, August 1<sup>st</sup> thru Labor Day**. Individual, family and senior citizen packages are being offered. Senior Gold applicants are **ineligible** for this plan. Registration for this membership will begin on July 1<sup>st</sup>

### **SWIM LESSONS**

Swim Lesson registration will begin at 9:00am on May 17th. All West Orange children are eligible. **You must be 5-12 years old.** Register at [www.westorange.org/rec](http://www.westorange.org/rec) **The swim lesson program runs on Monday, Wednesday, and Thursday mornings from July 6th – August 4th. Cost is \$50.00 for pool members and \$100.00 for non-members.** Space is limited on a first come/first serve basis. **Additional swim lessons offered for level 1 and 2 on Saturday and Sundays from July 9th – August 14th**

## **POOL RULES**

**1. Any** conduct affecting the safety and/or comfort of other pool members shall not be permitted. This includes but is no limited to running in the pool area, rowydism, roughness, spouting of water, etc. **This determination is made at the sole discretion of the Pool Manager.**

**2.** The Pool Manager may close the pool and/or the pool recreation area at any time when, in his or her judgment, conditions are such as to jeopardize the safety of the members. **If the warning alarm sounds please exit the pool immediately as this indicates potentially imminent dangerous conditions.** When the pool is closed because of a storm or threat of a storm all members and guests are asked to seek shelter (i.e., car, both locker rooms). If inclement weather has been present for two consecutive hours on or after 3:00 PM, the pool will be closed for the rest of the day. **We will not reopen.**  
**THE REC SHELTER AND THE RECREATION DEPT (Kennedy Field House),  
CANNOT BE USED AS A TEMPORARY RAIN SHELTERS.**

**3.** The Pool Manager may suspend or revoke privileges of pool members who destroy property, violate any of the Pool Policies or Rules and fails to interact with a staff member with the proper decorum. Pool Manager is responsible for the enforcement of all policies and rules and any situation that might endanger the welfare of those on the premises.

**4.** Each member will be issued a membership badge, with a photo, and this badge must be carried at all times. **POOL MANAGER MAY AT HIS/HER DISCRETION CONDUCTS A POOL WIDE BADGE CHECK. (Pool badges are to be kept from season to season)**

**5.** Membership badges are **NON-TRANSFERABLE**: Anyone transferring and/or anyone who is the recipient of a transferred badge will forfeit swimming privileges for **two weeks**. The second offense will result in suspension for the entire season. All suspended badges must be turned in to the Pool Office.

**ANY POOL MEMBER WHO ASSISTS AN INDIVIDUAL TO GAIN UNWARRANTED ACCESS TO THE POOL OR ATTEMPTS TO FRAUDELY GAIN ACCESS TO THE POOL DURING RESTRICTED HOURS WITH A WEEKENDER MEMBERSHIP SHALL HAVE THEIR BADGE CONFISCATED IMMEDIATELY. ON THE FIRST OFFENSE, THE ENTIRE FAMILY SHALL SERVE A SUSPENSION TO BEGIN IMMEDIATELY AND TO INCLUDE THE NEXT FOURTEEN CALENDAR DAYS. ON SECOND OFFENSE, ALL FAMILY MEMBERSHIP PRIVILEGES SHALL BE REVOKED. THOSE SUSPENDED OR REVOKED ARE NOT ENTITLED TO A REFUND OF ANY TYPE. ANYONE FOUND IN THE POOL UNDER A FALSE PRETENSE IS SUBJECT TO CRIMINAL TRESPASS CHARGES.**

**The pool office will retain copies of all members' photos to further deter illegal transfer of badges.**

**6.** Lost badges must be reported immediately to the Pool Office. **A new replacement badge will be issued for a \$10.00 charge**

**7.** Pool members twelve years of age and younger **MUST** be accompanied by another pool member 18 years of age or older. This older member is responsible for the conduct and safety of the younger member. **ANY ADULT POOL MEMBER WHO DEPARTS THE POOL COMPLEX AND LEAVES A CUSTODIAL CHILD UNDER THE AGE OF TWELVE UNATTENDED IN THE POOL COMPLEX SHALL HAVE THEIR BADGE CONFISCATED IMMEDIATELY. ON FIRST OFFENSE, THE ADULT SHALL SERVE A SUSPENSION TO BEGIN IMMEDIATELY AND TO INCLUDE THE NEXT FOURTEEN DAYS. ON SECOND OFFENSE, THE ADULT SHALL HAVE ALL MEMBERSHIP PRIVILEGES REVOKED AND A “POLICE REPORT” WILL BE MADE. THOSE SUSPENDED OR REVOKED ARE NOT ENTITLED TO A REFUND OF ANY TYPE.**

**8.** All guests must be accompanied by an adult pool member 18 or over and must use the pool office entrance to purchase daily guest passes (NO EXCEPTIONS). **THERE IS A FIVE (5) GUEST MAXIMUM PER FAMILY MEMBERSHIP PER DAY.** Weekday guest fees are \$8.00 per day per person. Senior Citizen (60+ years of age) guests pay \$4.00 per day per person. GUESTS ARE ALLOWED ON WEEKENDS & HOLIDAYS. WEEKEND GUEST FEES ARE \$11.00 PER DAY. SENIOR CITIZENS PAY \$6.00. **MEMBERS SPONSORING A GUEST WILL BE HELD TOTALLY RESPONSIBLE FOR THE BEHAVIOR OF THAT GUEST. Members sponsoring guests must remain with their guests on pool grounds. If a member leaves the pool grounds, the guest must also vacate the pool grounds at that time. PENALTY WILL BE IMPOSED ON THE MEMBER THAT FAILS TO COMPLY.** In order to gain entry to the Pool; all guests must pay the guest fee, even if they do not intend to swim. **No guests will be permitted after 3:00 pm on Swim Meet dates.**

**9.** Any guest may request a rain check when the pool is closed **officially** due to rain. A free pass will be honored only if the pool was used by the guest for less than two hours. There will be no refunds issued. **Rain checks will be recorded on the sponsoring member’s account.**

**10.** All children under 3 years of age and those over 3 years of age who are not toilet trained must wear approved child swim pants at all times when entering and remaining in a swimming pool. Approved child swim pants which are disposable must be changed at least every three hours. Children in waterproof diapers will be allowed in the two foot section of the main pool as long as they have the diaper covered with **PLASTIC PANTS** and the child is accompanied by an adult. **(Ordinance 1594-98). THE POOL MANAGEMENT RESERVES THE RIGHT TO SUSPEND THIS PRIVILEGE ON DAYS WHEN THE WEATHER WARRANTS SUCH ACTION.**

**11.** Use of the designated spray pad area by children five years of age and under requires adult supervision. **THIS PERSON SHALL REMAIN ON THE DECK AREA SURROUNDING THE WATER PAD OR ON THE PROVIDED BENCHES. AT NO TIME SHALL A CHILD BE LEFT UNATTENDED. CHILDREN NOT TOILET TRAINED MUST WEAR WATERPROOF DIAPERS (i.e. PAMPERS, LUVS, ETC.) AND COVER THEM WITH PLASTIC PANTS.**

**12.** The benches surrounding the Spray Pad area are intended for use by individuals supervising children in the Spray Pad. **These benches are NOT to be used in lieu of a table and/or to store personal belongs while utilizing other pool areas.**

**13.** Children (with or without parents) are not allowed in the adult section of the main pool or lap lanes. **The diving tank will be available to adults only 1:00-1:20, 2:00-2:20, 3:00-3:20 and 4:00-4:20 each day. Tank availability may be limited due to available staffing.**

**14.** Diving is permitted in designated areas only:

- A. One (1) person is permitted on the board at a time.
- B. Divers shall not dive until the previous diver has cleared the area in front of the board.
- C. Diving is not permitted from the side of the board or the side of the diving tank.
- D. Excessive bouncing on the board is prohibited.
- E. No retrieving objects from the bottom of tank unless authorized by a life guard.
- F. Diving from deck is prohibited except in designated areas.
- G. Staff reserves the right to ban any style of jump or dive perceived to be dangerous.

**15.** The discipline policy consists of minor and major infractions. The extent and intent of the infraction determines its classification.

Minor Infraction – benched for 10 minutes per infraction. The third infraction is reason for dismissal from Pool Grounds. Major Infraction - benched for 20 minutes per infraction.

The second Major is reason for dismissal from Pool Grounds. Double Major - immediate dismissal. Length of dismissal is determined by the Pool Manager. Any member dismissed after 4:00 p.m. will automatically be excluded for the next day that the pool is opened.

**Pool rules permit minors between the ages of 13 and 17 to attend the pool without the supervision of a parent or responsible adult. In the event of dismissal, the pool staff bears no responsibility for these individuals.** All appeals will be handled by the Pool Manager.

**16.** No one is permitted within the pool areas except during regular pool hours. Violators will be prosecuted for trespassing.

**17.** Patrons must adhere to all posted rules regarding the safe use of the water slides.

**18.** In case of an emergency in the pool, all bathers must get out of the water.

**19.** No loud radios, recording devices or musical instruments are permitted.

**20.** Only appropriate commercial swimwear is permitted in the pool (no cut-offs). Due to the family nature of our facility, management reserves the right to restrict certain styles of swimwear.

**21.** Swim goggles and nose plugs are permitted; however, they must be two separate pieces. Swim masks which cover both the eyes and the nose are prohibited. All other swimming aids are prohibited in all pools. Exceptions will be made in medical conditions verified by a doctor's note. We reserve the right to seek a second opinion.

**22.** United States Coast Guard approved life jackets are allowed only in the two-foot section of the pool. Any other type of swimming aid and/or flotation device is prohibited. The staff reserves the right to verify United States Coast Guard approval status. Management reserves the right to suspend use of life jackets on heavily used pool days.

**23.** No toys, balls or inner tubes are permitted in the main pool or diving tank. **The staff reserves the right to restrict the use of certain toys in the Spray Pad.**

**24.** Animals shall not be permitted within the pool enclosure.

**25.** Smoking is restricted and only permitted in a designated area located on the front deck overlooking the Edison sports field by William Street. **All seating and pool deck areas are smoke free. Please note Township Ordinance prohibits persons under the age of 21 years old from smoking in public places.**

**26.** **All seating areas are open and available to any and all members and their guests.** Tables may be utilized on a first come, first serve basis. For the benefit of all members, only one table is to be used per family membership. If you required more than the assigned 4 chairs per table, please ask a pool attendant for additional chairs. **Do not remove them from another table.** An adult member must be present in order to occupy a table. Members under 18 years of age are not permitted to solely occupy a table. **IT IS THE SOLE RESPONSIBILITY OF THE MEMBER TO CLEAN UP THE AREA AROUND THEIR TABLE BEFORE LEAVING FOR THE DAY. FAILURE TO DO SO WILL RESULT IN DISCIPLINARY ACTION.**

**27.** **Chairs and lay out blankets or towels are not permitted on the pool deck area.**

**28.** Any persons showing evidence of skin diseases, sores or cuts, inflamed eyes, cold, nasal or ear discharge and open blisters shall be refused admission. **(Health Code 16-9)**

**29.** Baby carriages, playpens, cribs, strollers or shade tents are not permitted on the deck at any time. **These items are permitted on the grass area providing they are of compact design and do not interfere with other pool members' use of the facility.**

**30.** The Pool Staff can not be responsible for any of your valuables. **Leave them at home.**

**31.** Alcoholic beverages are prohibited. Intoxicated persons will be refused entry to the Pool. **THIS RULE SHALL BE ENFORCED AS PER THE WEST ORANGE POLICE DEPARTMENT'S ZERO TOLERANCE POLICY. Management has the right to inspect all coolers upon entrance. Additionally, management reserves the right to take steps necessary to monitor and restrict alcohol violations.**

**32.** No glass bottles, containers or glass of any type will be allowed in the pool enclosure.

**33.** Food and drink purchased at the Snack Bar is allowed only within designated eating areas. There is no eating or loitering allowed in the locker rooms or showers. Persons using the designated eating areas must clean up their table and surrounding area.

**Patrons may not receive food deliveries on pool grounds.**

**34.** Two exercise lanes will be provided for swimmers and will be extended across the width of the pool. The lap lane adjacent to the 3' section of the pool shall be for members and their guests ages 12 and over. The lap lane adjacent to the adult section shall be available to members and their guests 18 years of age and older. Use of lap lanes is restricted to three individuals at a time.

**35.** A swimming area shall be designated for adults only and is to be utilized by members and their guests 18 years of age and older.

**36.** Municipal ordinance concerning nudity, public urination, etc. in public places will be strictly enforced.

**37.** The pool management reserves the right to take any action determined to be in the best interest of the safety and enjoyment of the pool facility for pool members and their guests.